

**MEETING MINUTES**

**CS Internal Advisory Committee**

**Date:** Thursday, May 6th, 2021

**Time:** 10am-11am

**Location:** Zoom (<https://wwu-edu.zoom.us/j/98737247630?pwd=T21KdmhxWHdhWnF6SGUrd0svenFaUT09>)

**Attendees:** Beth Boland (Woodring), Cristina de Almeida (CFPA), Dawna Drum (CBE), Craig Dunn (Graduate School), Mary Sass, Effie Eisses (Career Services), Shevell Thibou (WWU Libraries), Peggy Watt (CHSS)

**Guests:** Joshua Porter (Huxley Faculty Affiliate), CSC Staff

**Time Topic Presenter**

10am-10:15am Announcements/Introductions Mary/All

* Sarah Atterberry’s departure (Mary)
	+ Sarah informed the committee that she needed to step down at the end of April because of some conflicting responsibilities.
* Update on WELS survey data analysis (Mary)
	+ Mary and Sarah were working on compiling 5 years of WELS survey data related to career services. Undergraduate, graduate and alumni are represented in the data. Mary will continue with this work through May and hopes to have a summary to the committee in June.
* Update on Alumni Association/CSIAC collaboration (Mary)
	+ Mary is meeting with the Alumni Association Career Networking & Preparedness Committee on May 20th. She will provide a report of data that the CSIAC collected in the AY 2020-2021.
* CSIAC & guest introductions (All)

10:15am-10:50am Community Learning Program Joshua

* Overview of Sustainability Pathways Program
	+ Started as the Career Launch Program in the Methow Valley (Summer 2020)
		- **Pilot Project**: 10 students completed 240 paid internship hours (10 weeks) working for a variety of organizations in the Methow Valley. Positions were linked to the student’s majors and were intended to provide practical experience while targeting career paths for students.
			* 4 local organizations worked with students. All internships were paid, and housing was offered to ensure that students could participate.
			* **Sample Internship**: <https://huxley.wwu.edu/Sustainability-Fellowships/Sustainable-Pathways-Communications-and-Outreach-Practicum>
			* **Sample Internship**: <https://huxley.wwu.edu/Sustainability-Fellowships/FYRE-youth-advocate-sustainability-pathways-fellow>
		- **Sustainability Planning Studio**: Also ran a program where teams of 3-4 students completed practicum projects as part of a course.
			* **Project Details:** <https://sustain.wwu.edu/campus-sustainability-planning-studio-csps/>
		- 2021 Summer Program currently has capacity for 12 internships.
		- Received a Career Launch Grant from Career Connect WA (<https://careerconnectwa.org>)
			* This 1-year development grant supports the creation of program courses in anticipation of an expanded residency. The goal is to have 24 students complete 3 courses and an internship in the Methow Valley. The residency will run from April-November. Students will also be required to complete 45 credit hours of already established WWU coursework.
		- **Student Experience**: Students gained professional work experience that helped them apply their theory-based learning, solidify leadership and communication skills, and learn what the work expectations were. Ultimately, the experiences allowed students to determine if their chosen career pathway was a good fit for them.
	+ **Interested in Starting Similar Project?** It takes a person committed to fundraising and ensuring that the program attends to the whole student (e.g., ensuring paid experiences, offering housing, etc.).

10:55am-11:00am Concluding Remarks All

* **Final Meeting:** Thursday, June 3rd @ 10am